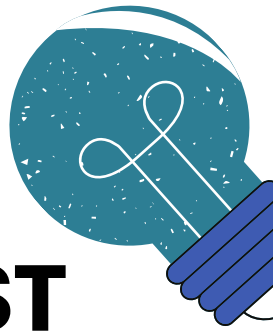
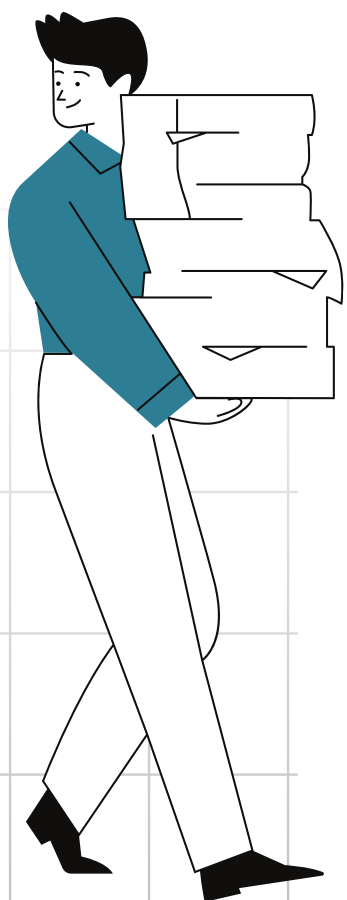


# SUMMER FRIDAYS REMOTE WORK CHECKLIST



## Stay Secure, Work Anywhere.

Remote work doesn't mean relaxed security.  
Keep your devices (and data) safe this summer.



### Update Before You Go

Install all security patches and software updates on laptops, tablets, and phones.

### Use a VPN

Connect to your company's network securely — no public WiFi without protection.

### Back Up Your Files

Ensure automatic backups are running daily — both local and cloud.

### Lock It Up

Use strong passwords and enable multi-factor authentication (MFA) on all devices

### Keep Devices Cool

Don't leave laptops or phones in hot cars or direct sun — heat damages batteries and hardware

### Encrypt Sensitive Data

Encrypt files and folders if you're working with sensitive or confidential information remotely

### Power Up Protection

Use surge protectors — summer storms can fry equipment without warning

## READY FOR A CHECK-IN?

CONTACT YOUR TEAM AT NETWORK  
OUTSOURCE FOR A COMPLIMENTARY TECH  
READINESS REVIEW.

